



Empire Education Society's
Indira Institute of Aircraft Engineering, Pune.

Approved by Directorate General of Civil Aviation, Govt. of India.
& Affiliated to Savitribai Phule Pune University (Formerly University of Pune)
Sr. No.37, Manjari Farm, Near Agriculture College, Pune Solapur Road, Pune-412307
Email: info@iiaepune.org Contact No: +91-7057831858

DATE: 01ST MARCH, 2019

IQAC COMMITTEE

MEMBER OF IQAC COMMITTEE:

NAME OF MEMBER	DESIGNATION	ROLE IN IQAC
HON. MR. SURENDRA GIRI	CHAIRMAN	MANAGEMENT MEMBER
MR. NAVNEET MEHTA	I/C PRINCIPAL	CHAIRPERSON
MR. R G WAWHAL	ASST. PROFESSOR	IQAC COORDINATOR
MR. AMIT AVHAD	MEMBER	SPECIAL INVITEE
MR. R N MONDOL	ASST. PROFESSOR	TEACHER MEMBER
MR. SACHIN SHELKE	LOCAL MEMBER	SPECIAL INVITEE



Navneet Mehta
NAVNEET MEHTA
PRINCIPAL



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DATE: 01ST MARCH, 2019

NOTICE

This is for the notice of all that we are going to form the IQAC committee and we are going to consider various subjects in that meeting relating to academic and administration growth. All members mentioned below are requested to remain present at 11.00am on 05th March 2019 (Tuesday).



Navneet Mehta
Navneet Mehta

I/C Principal / IQAC Chairperson

IQAC COMMITTEE

Name Of Member	Designation	Role In IQAC	Signature
Hon. Mr. Surendra Giri	Chairman	Management Member	<i>Surendra Giri</i>
Mr. Navneet Mehta	I/C Principal	Chairperson	<i>Navneet Mehta</i>
Mr. R G Wawhal	Asst. Professor	IQAC Coordinator	<i>R G Wawhal</i>
Mr. Amit Avhad	Member	Special Invitee	<i>Amit Avhad</i>
Mr. R N Mondol	Asst. Professor	Teacher Member	<i>R N Mondol</i>
Mr. Sachin Shelke	Local Member	Special Invitee	<i>Sachin Shelke</i>



Navneet Mehta
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DATE: 05TH MARCH, 2019

AGENDA OF THE MEETING

1. Establishment of IQAC committee as per requirement and the appointment of coordinator of IQAC.
2. Review of lectures during current academic year (2018-19) and necessary action to initiate the process of completion of syllabus.
3. To promote the participation in project work for in-house practical's by our staff.
4. To consider the workload for next academic year(2019-20).
5. To consider any other subject with the permission of chair.
6. Vote of thanks.



Navneet Mehta
NAVNEET MEHTA
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Date: 05th March, 2019

MINUTES OF MEETING



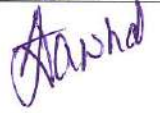
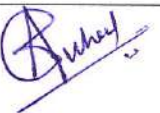


The meeting of IQAC was conducted on Tuesday 05th march 2019 in the principal's office of the college at 11.00am. The agenda of the meeting was circulated to the concerned members of IQAC, which is discussed in the said meeting. Commencement of the meeting in charge principal Mr. Navneet Mehta welcomed all the members. The proceeding of the meetings are recorded as follows.

1. In the meeting it was discussed regarding formation of IQAC committee. This is essential to start the proceedings of the accreditation and also statutory requirement. In the meeting in charge principal explained the constitution of committee and why it is necessary to establish IQAC committee, in the meeting it was resolved that the IQAC committee be formed as follows.
It is resolve that the IQAC committee be formed for the academic purpose for the college.
2. During this current year all are experiencing of dual course structure, additionally steps to be taken like extra classes and to comply all the relevant guidelines and to achieve the desired target specially module books and notes has to be fabricated.
3. For academic growth of the teaching staff the discussion was held on the meeting and the chairman stated that all teachers should participate in project work and in-house practical tasks to qualify DGCA Govt. of India module examination.
4. During the next academic year (2019-20) there will be requirement of teaching staff as per the workload.
5. At the end of the meeting Mr. Navneet Mehta proposed vote of thanks and the meeting was concluded.



Navneet Mehta
NAVNEET MEHTA
PRINCIPAL

IQAC COMMITTEE

Name Of Member	Designation	Role In IQAC	Signature
Hon. Mr. Surendra Giri	Chairman	Management Member	
Mr. Navneet Mehta	I/C Principal	Chairperson	
Mr. R G Wawhal	Asst. Professor	IQAC Coordinator	
Mr. Amit Avhad	Member	Special Invitee	
Mr. R N Mondol	Asst. Professor	Teacher Member	
Mr. Sachin Shelke	Local Member	Special Invitee	



Navneet Mehta
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DATE: 02ND SEPTEMBER, 2019

NOTICE

This is to inform to all the member of IQAC that IQAC meeting is scheduled at 2.30 pm in principal's office on Friday 06th September, 2019. All members are requested to remain present for the meeting.

Navneet Mehta

Navneet Mehta

I/C Principal / IQAC Chairperson
Indira Institute Of Aircraft Engineering Pune

IQAC COMMITTEE

Name Of Member	Designation	Role In IQAC	Signature
Hon. Mr. Surendra Giri	Chairman	Management Member	<i>[Signature]</i>
Mr. Navneet Mehta	I/C Principal	Chairperson	<i>Navneet Mehta</i>
Mr. R G Wawhal	Asst. Professor	IQAC Coordinator	<i>R G Wawhal</i>
Mr. Amit Avhad	Member	Special Invitee	<i>[Signature]</i>
Mr. R N Mondol	Asst. Professor	Teacher Member	<i>[Signature]</i>



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DATE: 06TH SEPTEMBER, 2019

AGENDA OF THE MEETING

1. To confirm the minutes of the previous meeting
2. To consider the process for requirement of teaching staff.
3. Review of academic activities completed during the academic year 2019-20.
4. Admission procedure for next academic year 2020-21 to be taken into consideration.
5. Vote of thanks



Navneet Mehta
**NAVNEET MEHTA
PRINCIPAL**



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DATE: 06TH SEPTEMBER, 2019

MINUTES OF MEETING

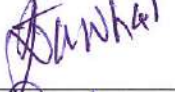
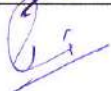
The meeting of IQAC was conducted on Tuesday 6th September 2019 in the principal's office of the college at 11.00am. The agenda of the meeting was circulated to the concerned members of IQAC, which is discussed in the said meeting. Commencement of the meeting in charge principal Mr. Navneet Mehta welcomed all the members. The proceeding of the meetings are recorded as follows.

1. The minutes of the previous meeting was presented in this meeting by coordinator Mr. RGWawhal and the minutes of the previous meeting was approved by the chair with the consent of all members.
2. In the meeting the discussion to place on the requirement of teaching staff taking into consideration the possible future academic growth, it was decided to published the advertisement on website for calling the applications from qualified candidates in order to fill up the vacancies.
It is resolved that the advertisement should be reflected on website for filling up the vacancies as per the requirement of the college
Proposed by –
Seconded by -
3. During the year 2019-20 various academic activities had taken place many of these activities were completed. The syllabus was also completed and result of the exam also declared within stipulated time.
4. At the end of the meeting I/C principal Mr. Navneet Mehta expressed vote of thanks for all the members who are present for the meeting



Navneet Mehta
NAVNEET MEHTA
PRINCIPAL

Following members were present for the meeting

Name Of Member	Designation	Role In IQAC	Signature
Hon. Mr. Surendra Giri	Chairman	Management Member	
Mr. Navneet Mehta	I/C Principal	Chairperson	
Mr. R G Wawhal	Asst. Professor	IQAC Coordinator	
Mr. Amit Avhad	Member	Special Invitee	
Mr. R N Mondol	Asst. Professor	Teacher Member	
Mr. Sachin Shelke	Local Member	Special Invitee	




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DATE: 28TH FEBRUARY, 2020

NOTICE

An online zoom meeting of the IQAC committee members on Monday 01st march 2020 at 10.00 am a link to join the same will be sent by what's app or email on 01st march,2020.

Due to the covid-19 pandemic the meeting was organized using video conferencing mode.

All are requested to join.



Navneet Mehta
NAVNEET MEHTA
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DATE: 01ST MARCH, 2020

AGENDA OF THE MEETING

1. Review of the last meeting
2. Planning of lectures in relevant to completion of syllabus
3. Follow the covid-19 guidelines
4. Vote of thanks



Navneet Mehta
NAVNEET MEHTA
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DATE: 01ST MARCH, 2020

MINUTES OF MEETING

The meeting of IQAC was conducted on Monday 01st march 2020 on the zoom app and agenda of meeting discussed by the Mr. Navneet Mehta with IQAC core team. The proceeding of the meeting are recorded as follows.

1. In relevant to previous meeting of IQAC all the syllabus is completed in the stipulated time and results are timely out of first term exam. Majority students are participated in DGCA module exam and waiting for their module result.
2. During this current year all are experiencing the serious consequences of pandemic condition. In order to avoid academic loss of the students it was decided to conduct online lectures through zoom meeting and Google Meet I/C principal is authorized timetable of online lectures it is resolved that online lectures be conducted to complete the syllabus of the current year and due care should be taken of students and staff to protect from pandemic situation.
3. Practicing thorough hygiene, the continuous use of cloth masks, symptomatic screening and enforcing practical social distancing for all students and teachers will be the most effective way of curbing transmission of covid-19 at schools and colleges
4. At the end of the meeting I/C principal Mr. Navneet Mehta expressed vote of thanks for all the members who are present for the meeting



Navneet Mehta
NAVNEET MEHTA
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DATE: 04TH AUGUST, 2020

NOTICE

This is to inform to all committee member of IQAC the meeting is scheduled on zoom at 12.30 pm on Friday 7th august, 2020.

All members are requested to join the meeting with provided link



Navneet Mehta
NAVNEET MEHTA
PRINCIPAL



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DATE: 07TH AUGUST, 2020

AGENDA OF THE MEETING

1. To confirm the minutes of previous meeting
2. Review of academic activities completed during current academic year.
3. Any other subject with the consent of the chair
4. Vote of thanks.



Navneet Mehta
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DATE: 07TH AUGUST, 2020

MINUTES OF MEETING

The Meeting Of IQAC Was Conducted On Monday 07th August 2020 On The Zoom App And Agenda Of Meeting Discussed By The Mr. Navneet Mehta With IQAC Core Team. The Proceeding Of The Meeting Are Recorded As Follows.

1. The minutes of the previous meeting was presented in this meeting by co-ordinator Mr. RGWawhal and the minutes of the previous meeting was approved by the chair with the consent of all members.
2. During the current academic year various academic activities had taken place many of this activities were completed virtually because of pandemic situation. Online webinar were attended by the teacher on various subjects. Till date we are going with the prescribed structure, examination also declared online, so it was revealed that in spite of pandemic situation the academic loss was avoided by the college staff by taking online lectures
3. At the end of the meeting I/c principal Mr. Navneet Mehta expressed vote of thanks for all the members who are present for the meeting

Name Of Member	Designation	Role In IQAC	Signature
Hon. Mr. Surendra Giri	Chairman	Management Member	
Mr. Navneet Mehta	I/C Principal	Chairperson	
Mr. R G Wawhal	Asst. Professor	IQAC Coordinator	
Mr. Amit Avhad	Member	Special Invitee	
Mr. R N Mondol	Asst. Professor	Teacher Member	
Mr. Sachin Shelke	Local Member	Special Invitee	



NAVNEET MEHTA
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DATE: 19-01-2021

NOTICE

This is for the notice of all that we are going to form the IQAC committee and we are going to consider various subjects in that meeting relating to academic and administration growth. All members mentioned below are requested to remain present at 11.00am on 05th march 2019 (Tuesday).



Navneet Mehta
NAVNEET MEHTA

I/C Principal / IQAC Chairperson



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DATE: 24-01-2021

AGENDA OF THE MEETING

1. Establishment of IQAC committee as per requirement and the appointment of coordinator of IQAC.
2. To consider the workload for next academic year (2021-22).
3. Discussion on academic activity of current year-2021.
4. Vote of thanks.



Navneet Mehta
NAVNEET MEHTA
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DATE: 24-01-2021

MINUTES OF MEETING

The meeting of IQAC was conducted on Tuesday 24th Jan. 2021 in the principal's office of the college at 10.00 am. The agenda of the meeting was circulated to the concerned members of IQAC, which is discussed in the said meeting. Commencement of the meeting in charge principal Mr. Navneet Mehta welcomed all the members. The proceeding of the meetings are recorded as follows.

1. In the meeting it was discussed regarding formation of IQAC committee. This is essential to start the proceedings of the accreditation and also statutory requirement. In the meeting in charge principal explained the constitution of committee and why it is necessary to establish IQAC committee, in the meeting it was resolved that the IQAC committee be formed as follows.

It is resolved that the IQAC committee be formed for the academic purpose for the college.

Proposed by – Mr. RGWawhal

Seconded by – Mr. RN Mondol

2. As per agenda there is requirement of sports equipment's such as football, volleyball. We have to arrange the playground for outdoor games & also make the arrangement of meals for the student and staffs. As per included in agenda our organization is going to organize the flag hoisting program by 7.00 am on 26 Jan. 2021. We have to invite Mr. Krishna Khopde (current MLA, Nagpur) as a special chief guest. We have to arrange meals for students as well as all staff members.

Proposed by – **Mr. RGWawhal**

Seconded by – **Mr. Navneet Mehta**

3. During the next academic year (2021-22) there are sufficient teaching staff as per the workload.

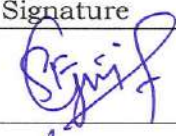

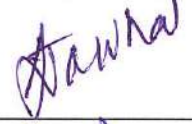



Proposed by – **Mr. Navneet Mehta**

Seconded by – **Mr. RGWawhal**

4. At the end of the meeting Mr. Navneet Mehta proposed vote of thanks and the meeting was concluded.



Navneet Mehta
NAVNEET MEHTA
PRINCIPAL

Name Of Member	Designation	Role In IQAC	Signature
Hon. Mr. Surendra Giri	Chairman	Management Member	
Mr. Navneet Mehta	I/C Principal	Chairperson	
Mr. R G Wawhal	Asst. Professor	IQAC Coordinator	
Mr. Amit Avhad	Member	Special Invitee	
Mr. R N Mondol	Asst. Professor	Teacher Member	
Mr. Sachin Shelke	Local Member	Special Invitee	



Navneet Mehta
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DATE:01-08-2021

NOTICE

This is to inform to all the members of IQAC that IQAC meeting is scheduled at 12.30pm in i/c principal's office on Tuesday 01-08-2021.

All members are requested to remain present for the meeting.



Navneet Mehta
NAVNEET MEHTA
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DATE: 10-08-2021

AGENDA OF THE MEETING

1. To confirm the minutes of previous meeting
2. To take the review of university examination conducted in the month of June-2021
3. To consider the academic activities which are conducted in the academic year 2021-22.
4. Academic internal audit of training division- 2021.
5. Vote of thanks



Navneet Mehta
NAVNEET MEHTA
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DATE: 10-08-2021

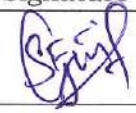





MINUTES OF MEETING

The meeting of IQAC was conducted on Tuesday 10th march 2021 in the principal's office of the college at 11.00am. The agenda of the meeting was circulated to the concerned members of IQAC, which is discussed in the said meeting. Commencement of the meeting in charge principal Mr. Navneet Mehta welcomed all the members. The proceeding of the meetings are recorded as follows.

1. The minutes of the previous meeting was presented by coordinator Mr. RGWawal and the said minutes were approved by the chair with the consent of all the members.
2. After the pandemic exam are conducted offline for the semester 2,4 and 6. So review was taken in the meeting regarding completion of syllabus and preparation of examination. It was instructed that all should follow the university rules of examination.
3. The first term and second term of academic year 2020-21 is completed and activities including completion of syllabus and all the concern teaching staff participated in project work, seminar and other related activities.
4. As per agenda included academic internal audit of training division is going to held in the month of October as per internal programme.
5. At the end of the meeting i/c principal Mr. Navneet Mehta expressed vote of thanks for all the members who are present for the meeting.



Navneet Mehta
NAVNEET MEHTA
PRINCIPAL

Name Of Member	Designation	Role In IQAC	Signature
Hon. Mr. Surendra Giri	Chairman	Management Member	
Mr. Navneet Mehta	I/C Principal	Chairperson	
Mr. R G Wawhal	Asst. Professor	IQAC Coordinator	
Mr. Amit Avhad	Member	Special Invitee	
Mr. R N Mondol	Asst. Professor	Teacher Member	
Mr. Sachin Shelke	Local Member	Special Invitee	



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DATE: 01/02/2022

NOTICE

This is to inform to all the members of IQAC that IQAC meeting is scheduled at 12.30pm in i/c principals office on Tuesday 01-02-2022.

All members are requested to remain present for the meeting.



Navneet Mehta
NAVNEET MEHTA
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DATE: 08/02/2022

AGENDA OF THE MEETING

1. To confirm the minutes of previous meeting.
2. To take the review of university examination conducted in the month of December -2021-22.
3. To take the review on academic internal audit of training division conducted in the month of October 2021.
4. Vote of thanks



Navneet Mehta
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DATE: 08/02/2022

MINUTES OF MEETING

The meeting of IQAC was conducted on Tuesday 08th February 2022 in the principal's office of the college at 11.00am. The agenda of the meeting was circulated to the concerned members of IQAC, which is discussed in the said meeting. Commencement of the meeting in charge principal Mr. Navneet Mehta welcomed all the members. The proceeding of the meetings are recorded as follows.

1. The minutes of the previous meeting was presented by coordinator Mr. RGWawhal and the said minutes were approved by the chair with the consent of all the members.
2. All the university term exams of 2021-22 has been held & completed successfully in the month of December of respective batches & also displayed the terms result within the stipulated period of time.
3. As per previous audit included in agenda the overall audit was held and completed by Mr. RGWawhal sir as a auditor .as per academic internal checklist there was shortfall such as projector & lights was not working in the respective classrooms & some of the consumable items like markers & dusters was missing. After audit the shortfall have been completed within stipulated period.
4. At the end of the meeting i/c principal Mr. Navneet Mehta expressed vote of thanks for all the members who are present for the meeting.

NAME OF MEMBER	DESIGNATION	ROLE IN IQAC	SIGNATURE
HON. MR. SURENDRA GIRI	CHAIRMAN	MANAGEMENT MEMBER	
MR. NAVNEET MEHTA	I/C PRINCIPAL	CHAIRPERSON	
MR. R G WAWHAL	ASST. PROFESSOR	IQAC COORDINATOR	
MR. AMIT AVHAD	MEMBER	SPECIAL INVITEE	
MR. R N MONDOL	ASST. PROFESSOR	TEACHER MEMBER	
MR. SACHIN SHELKE	LOCAL MEMBER	SPECIAL INVITEE	



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DATE:05-08-2022

NOTICE

This is to inform to all the members of IQAC that IQAC meeting is scheduled at 12.30pm in i/c principal's office on Tuesday 05-08-2022.

All members are requested to remain present for the meeting.



Navneet Mehta
NAVNEET MEHTA
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DATE: 05-08-2022

AGENDA OF THE MEETING

1. To confirm the minutes of previous meeting
2. To take the review of university examination to be conducted in the month of june-2022.
3. Academic internal audit of training division.-2022
4. Academic activity 2022-23
5. Vote of thanks



Navneet Mehta
NAVNEET MEHTA
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DATE: 05-08-2022

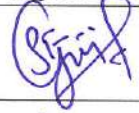




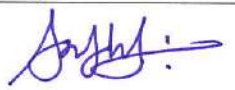
MINUTES OF MEETING

The meeting of IQAC was conducted on Tuesday 05th august 2022 in the principal's office of the college at 11.00am. The agenda of the meeting was circulated to the concerned members of IQAC, which is discussed in the said meeting. Commencement of the meeting in charge principal Mr. Navneet Mehta welcomed all the members. The proceeding of the meetings is recorded as follows.

1. The minutes of the previous meeting was presented by coordinator Mr. RGWawhal and the said minutes were approved by the chair with the consent of all the members.
2. All the university term exams of 2021-22 has been held & completed successfully in the month of june-2022 of respective batches & also displayed the terms result within the stipulated period of time.
3. As per previous audit included in agenda the overall audit was held and completed by Mr. RGWawhal sir as a auditor .as per academic internal checklist there was no shortfall found during training audit.
4. During the year 2022-23 various academic activities had taken place many of these activities were completed. Further we are planning for flag hoisting, Ganesh festival & fresher's party.
5. At the end of the meeting i/c principal Mr. Navneet Mehta expressed vote of thanks for all the members who are present for the meeting.



Navneet Mehta
NAVNEET MEHTA
PRINCIPAL

Name Of Member	Designation	Role In IQAC	Signature
Hon. Mr. Surendra Giri	Chairman	Management Member	
Mr. Navneet Mehta	I/C Principal	Chairperson	
Mr. R G Wawhal	Asst. Professor	IQAC Coordinator	
Mr. Amit Avhad	Member	Special Invitee	
Mr. R N Mondol	Asst. Professor	Teacher Member	
Mr. Sachin Shelke	Local Member	Special Invitee	



Navneet Mehta
NAVNEET MEHTA
PRINCIPAL



Empire Education Society's
Indira Institute of Aircraft Engineering, Pune.

Approved by Directorate General of Civil Aviation, Govt. of India.
& Affiliated to Savitribai Phule Pune University (Formerly University of Pune)

DATE: 09TH MARCH, 2023

NOTICE

This is to inform to all the members of IQAC that IQAC meeting is scheduled at 12.30pm in I/C Principals office on Tuesday 14th march 2023.

All members are requested to remain present for the meeting.



Navneet Mehta
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DATE: 14TH MARCH 2023

AGENDA OF THE MEETING

1. To confirm the minutes of previous meeting.
2. Discussion on procedure of accreditation to get NAAC approval.
3. To take the review of university examination to be conducted in the month of december-2022
4. To consider the process for requirement of teaching staff for upcoming terms-2023-24.
5. Admission procedure for next academic year 2023-24 to be taken into consideration.
6. Vote of thanks



Navneet Mehta
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DATE: 14TH MARCH 2023

MINUTES OF MEETING

The meeting of IQAC was conducted on Tuesday 14th march 2023 in the principal's office of the college at 11.00am. The agenda of the meeting was circulated to the concerned members of IQAC, which is discussed in the said meeting. Commencement of the meeting in charge principal Mr. Navneet Mehta welcomed all the members. The proceeding of the meetings are recorded as follows.

1. The minutes of the previous meeting was presented by coordinator Mr. RG Wawhal and the said minutes were approved by the chair with the consent of all the members.
2. To complete the procedure of accreditation, it was decided in the meeting that the process should be initiated. Accordingly it was resolved that IIQA be submitted to NAAC authorities for completion of NAAC as a initial step all should work hard to attain the accreditation.
3. In the meeting the discussion to place on the requirement of teaching staff taking into consideration the possible future academic growth, it was decided to published the advertisement on website for calling the applications from qualified candidates in order to fill up the vacancies. it is resolved that the advertisement should be reflected on website for filling up the vacancies as per the requirement of the college

Proposed by -Mr. Navneet Mehta
Seconded by - Mr. RG Wawhal

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